



VITAL RECORD CERTIFIED COPY REQUEST

Circle one: Birth Death Marriage Civil Union No Record Found

Name on Certificate _____
(Legal name at birth or death. For a marriage or civil union certificate request, full names of both parties)

Date of Event _____ Place of Event _____

Parent/Father name _____
(Required to order a birth certificate)

Parent/Mother maiden name _____
(Required to order a birth certificate)

Your relationship to person named on certificate _____

Number of certified copies _____

FEE: Birth, Marriage, Civil Union records: \$14.00 for 1st copy, additional copies \$11.00 each of same certificate.

Death records: \$18.00 for 1st copy, additional copies \$15.00 each of same certificate.

DOCUMENTATION: One readable photocopy of your valid Driver's License, State ID, or photocopy of Passport is required with your order. ID's must be **VALID** and **NOT EXPIRED**. If you do not have one of these forms of ID, please call: (217)253-2411.

Applicant Information

Name _____

Address _____

City, State and Zip Code _____

Daytime phone number _____

I affirm, under the penalty of perjury, that the representations made on this application are true to the best of my knowledge and belief.

Signature _____ Date _____

Please make check (Local Checks Only)/money order payable to: Douglas County Clerk

Send this form, copy of ID and payment to: Douglas County Clerk, Vital Records, 401 S. Center, P.O. Box 467
Tuscola, IL 61953